



SERVICES FOR EXECUTIVES Remote EA

WHAT IT IS

The Remote Exceptional Admins (“rEA”) platform provides scaling business owners with an easy-to-deploy partnership where defining expectations and establishing a successful roadmap are top priorities. The platform is a healthy disruption to the virtual assistant space.

HOW IT WORKS

A curated plan is outlined to support a successful arrangement, therefore, producing results.

The process includes:

- Identifying burdens
- True hours needed
- Extensive onboarding plan
- On going support and resources

WHAT WE PROVIDE WITH REMOTE EA

Partnership Overview	Virtual Assistant (VA)	Remote Exceptional Admins (rEA)
Job Description and Accountability plan support		✓
Technology implementation support		✓
Dedicated, local assistant		✓
Extensive, unmatched vetting process		✓
Strategic assisting support		✓
Basic assisting support	✓	✓
Flexible pricing and plans	✓	✓
Onboarding support	✓	✓

GET STARTED

Connect with us at admin@exceptionaladmins.com

TESTIMONIALS

“Interacting with Hilani and being able to leverage her abilities is an advantage to me and my business. She offers an unmatched level of energy and excitement to her work; it’s infectious.”

- MIKE, a Life Purpose Coach

“She’s a bright professional with a lot of drive and commitment to her clients and cares strongly for an honest collaboration with Denver’s top admin community. My rEA has been a wonderful addition to my daily operations thinking strategically about the work not just execution.”

- REX, a Vistage Chair Facilitator

“When I decided I needed to onboard a strategic business partner, I was excited to have Hilani as my go-to. She’s very wise, professional, and highly energized to produce great results.”

- GARRETT, a Serial Entrepreneur